



# Discount Verification Form

[dvf@usa.childcareaware.org](mailto:dvf@usa.childcareaware.org)

Provider ID #: \_\_\_\_\_

The purpose of this form is to collect general fee and discount policy information. Specific rate and discount information for each individual family will be collected during their application or renewal process. If any information submitted during the family's application/renewal process conflicts with the information submitted on this form, you will be contacted for clarification and/or requested to submit any updates as needed. Please respond to the questions below with as much detail as possible.

## REGISTRATION FEE INFORMATION

**REGISTRATION FEES LISTED HERE CANNOT INCLUDE DEPOSITS, SUPPLIES, ACTIVITIES, TRANSPORTATION, ETC.**

**Do you charge a registration fee that does not include the cost of deposits, supplies, activities, transportation, etc.?**

**No** (Proceed to Discount Information.)

**Yes, I charge:**

Initial Fee (per **child**):

Annual Fee (per **child**):

Initial Fee (per **family**):

Annual Fee (per **family**):

**Additional registration fee information, if any (summer, etc.):**

*Registration fee reimbursement policy varies by military service member's branch.*

## DISCOUNT INFORMATION

**Do you ever offer discounts of any kind?**      Yes      No (Proceed to Additional Subsidy Information.)

Any discounts offered to families who are paying privately must also be offered to families receiving military fee assistance, because military fee assistance is not a discount program. Assistance + family co-pay = your full rate.

**I offer the following discounts (include amount/percentage details):**

Sibling: \_\_\_\_\_

Military: \_\_\_\_\_

Employee: \_\_\_\_\_

Corporate: \_\_\_\_\_

Promotional: \_\_\_\_\_

Other: \_\_\_\_\_

**Is your facility receiving any other subsidies or funding for child care?**      Yes (please list them below).      No

**Does your facility include the cost of lunch in tuition?**      Yes      No

**Does your facility include the cost of formula for infants (6 weeks – 12 months) in tuition?**      Yes      No

I certify that all above information is correct and all discounts that I offer are listed. I understand that any changes to the discounts listed on this form must be reported to Child Care Aware® of America. I certify that any registration fees listed on this form are used solely to hold the spot for a family and are not applied to their child care tuition, facility maintenance/supplies, or activities.

Facility Point of contact

Signature

Date