



## USAR TPU Program Cancellation of Child Care Request

Please submit a completed copy of the Cancellation of Child Care Request Form to CCAoA at [USARTPU@usa.childcareaware.org](mailto:USARTPU@usa.childcareaware.org) and copy the USAR Weekend Drill Care central email box at [usarmy.usarc.usarc-hq.mbx.family-programs@army.mil](mailto:usarmy.usarc.usarc-hq.mbx.family-programs@army.mil).

Family Name: \_\_\_\_\_

Current Date: \_\_\_\_\_

Unit of assignment: \_\_\_\_\_

Battle Assembly Dates: \_\_\_\_\_

Commander's Name: \_\_\_\_\_

Unit Phone Number: \_\_\_\_\_

Did you alert CCAoA?            yes            no

Care Provider Assigned by CCAoA: \_\_\_\_\_

Did you alert the assigned care provider?            yes            no

Do you have a signed cancellation agreement with the assigned care provider?            yes            no

\*\*\*USAR will NOT pay for care that was not delivered, as a result if you are not in compliance with the care provider's cancellation policy, you may be held liable for the care.

Reason for Cancellation:

- ☐ Found Care
- ☐ Rescheduled/Cancelled Training
- ☐ Spouses work/school schedule change
- ☐ Child/Family illness
- ☐ Inclement weather
- ☐ Other

The USAR will not incur a cost or provide direct payment to the Child Care Service Provider for no shows or cancellations. For the first no show or cancellation violation, the USAR Soldier will receive a warning; the second violation will result in suspension from the TPU child care program for six (6) months; a third violation will result in a permanent loss of access to the TPU child care program. The CYS PM will provide warning notices, suspension, and disqualification notices to the CCAoA.

Soldier Signature

Date: