



ARMY FEE ASSISTANCE



Army Fee Assistance Program
Statement of Non-Availability
Army Child and Youth Services

Army Fee Assistance Program guidelines state that Patrons are not eligible to apply for Army Fee Assistance when there is on-post child care available within 45 days. In the event that on-post child care is not available within 45 days, the Patron is eligible to apply for Army Fee Assistance and must provide this form as documentation of non-availability of on-post child care.

Section 1

The following Patrons are exempt from this requirement. If you are in one of these categories, please check the appropriate box and complete Section 2 of this form. Please submit this form, along with your completed fee assistance application, to Child Care Aware® of America (CCAoA) via fax, email, or postal mail. You may find the fee assistance application at <http://usa.childcareaware.org>.

- Recruiter
- Geographically Dispersed
- Child/Children are School Age/Kindergarten and above
- Do not reside within 15 miles/20 minutes of an Army installation that offers on-post care

If you are **NOT** in one of the above exempt categories, please complete Section 2, contact your installation Child and Youth Services Parent Central Services Office to complete Section 3, and submit this form to CCAoA with your application package.

Section 2

Printed name of qualifying Army Sponsor:	Garrison Name:
Name of Child:	Date of Birth:
Name of Child:	Date of Birth:
Name of Child:	Date of Birth:

By completing this certification, I am notifying CCAoA that due to non-availability of on-post child care, I am eligible to apply for Army Fee Assistance.
I further understand that in order to apply for Army Fee Assistance via CCAoA, I must complete an application package that must be submitted directly to CCAoA in order to determine my eligibility in the Army Fee Assistance Program.

_____ **Qualifying Army Sponsor's Signature / Last 4 of SSN** _____ **Date**

Section 3

Certification of Non-Availability

Completion of this section certifies that space is **NOT AVAILABLE** for the child/children listed above.

CYS Parent & Outreach Services Director's Signature:	
CYS P&OS Director's Email:	Phone Number:
Installation/Garrison:	Date:

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