



# Air Force Home Community Care

## How to request a thorough background check

The Air Force Home Community Care Programs requires that all individuals in the child care facility who are age 18 and older have a FBI fingerprint based background check and child abuse and neglect registry check.

### FBI Background Check

1. Get Fingerprints Taken
  - Fingerprints can be taken at your local courthouse or police station
  - We can mail the fingerprint cards to you at your request, or you may obtain them at your local law enforcement agency.
2. Complete FBI applicant request form
  - This form can be found at <https://forms.fbi.gov/identity-history-summary-checks-review>.
  - Be sure to print and sign the form.
3. Mail the FBI applicant form and fingerprints to Child Care Aware® of America. Please contact The Air Force Home Community Care Program to learn how you may qualify to be reimbursed for the costs.

Below are approved FBI channelers. If you have recently completed a background check by one of the following channelers, you may submit the results with your application to be reviewed. If you would like to take it upon yourself to order your checks, you may use one of the channelers below.

Accurate Biometrics  
[www accuratibiometrics.com](http://www accuratibiometrics.com)  
(773) 685-5699

Eid Passport, Inc.  
[www eidpassport.com](http://www eidpassport.com)  
(855) 531-5827

Fieldprint, Inc.  
[www fieldprint.com/FBI](http://www fieldprint.com/FBI)  
(877) 614-4364

Inquiries, Inc.  
[www inquiriesinc.com](http://www inquiriesinc.com)  
(866) 987-3767

National Background Check, Inc.  
[www nationalbackgroundcheck.com](http://www nationalbackgroundcheck.com)  
(877) 932-2435

National Credit Reporting  
[www myFBIreport.com](http://www myFBIreport.com)  
(800) 441-1661

TRP Associates, LLC dba ID Solutions  
[www trpassociates.net](http://www trpassociates.net)  
(401) 736-4300





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## How to Request Your State Child Abuse/ Neglect Registry Check

Each state operates its own child abuse registry, the instructions to request a copy of your registry check results can be found on the website below.

1. Please go to:  
[https://www.dfps.state.tx.us/Child\\_Care/Information\\_for\\_Providers/abuse\\_registry.asp](https://www.dfps.state.tx.us/Child_Care/Information_for_Providers/abuse_registry.asp)
2. Call the registry hotline number listed for your state.
3. If available, download the document request form online at  
[https://www.dfps.state.tx.us/site\\_map/forms.asp](https://www.dfps.state.tx.us/site_map/forms.asp) and submit to the office listed
4. If a written statement is required in your state, please follow the instructions listed and submit the document to specified address.

*If you have any questions, please contact Chavon Franklin at 571-527-3200, Ext. 255. or e-mail [AFHCC@usa.childcareaware.org](mailto:AFHCC@usa.childcareaware.org).*

