



## NDS CREDIT CARD PAYMENT FORM

**\*\*\*All information must be provided and faxed to (703) 341-4101 for processing \*\*\***

**ATTENTION: Accounts Receivable, NACCRRRA**

CREDIT CARD INFORMATION			
Customer Name:			
Credit Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/> Discover			
Credit Card Number:			Expiration Date:
Name as it appears on Credit Card:			Security Code:
Payment Amount (US Dollars):			
Signature:		Date:	
CREDIT CARD BILLING ADDRESS			
Street Address:			
City:			
State:	Zip/Postal Code:	Country:	
Phone Number:		Fax Number:	
NAACCRRRA INVOICE/PURCHASE INFORMATION			
NAACCRRRA Invoice/ Purchase Information			Due/ Delivery Date:
Customer ID Or Agency ID	Invoice Number / Purchase Description	Unit Price	Extended Price
			Sub-Total:
			Estimated Freight:
			Total:

\*\*\* For Office Use Only \*\*\*

<input type="checkbox"/> Approved      Approval Code _____ <input type="checkbox"/> Declined
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**\* NOTE: Sales tax will be added if applicable.**

# Instructions for Completing the Credit Card Payment

## Credit Card Information

- Fill in all credit card information including the payment amount to be charged to your credit card. Form must be signed and dated by the cardholder for validation. NACCRRRA cannot process credit card payments without an authorized signature.
- NACCRRRA does not accept debit cards or check cards that require use of a personal identification number as a method of payment.

## Credit Card Billing Address

- For verification purposes, address information must be filled out as it appears on credit card monthly statement. Failure to complete the address information, including zip/postal code, may result in the payment not being accepted by your credit card institution.

## Payment Information

- To properly apply your payment, please indicate Invoice # and NACCRRRAware Agency ID.

## Important Information

- We will use this authorization to charge your credit card for the amount listed on the form, any additional payments will be processed separately.
- You may also contact Accounts Receivable @ (703) 341- 4130, if you have any questions and/or need additional information.