



Navy & Air Force Fee Assistance



Dear Child Care Provider,

Thank you for your continued participation in the Navy and Air Force Fee Assistance Programs.

The U.S. Navy, U.S. Air Force and Child Care Aware® of America (CCAoA) understand the important role a child care provider plays in establishing a safe environment for all children in their care. One of the critical components in child care safety is a Background Check for providers and their employees.

On October 1, 2014, the U.S. Navy and U.S. Air Force established a new requirement that community based child care providers serving Navy and Air Force children will be required to have an Advanced FBI Fingerprint Check and State Child Abuse and Neglect Registry Checks. This includes all employees working in the center or facility when children are present and all adults (Provider and anyone 18 years of age and older) working in the family child care home or residing in the home for 30 days or more.

To facilitate the initiation of the background checks mentioned above, the following documentation will be required from child care providers for participation in all Navy and Air Force Fee Assistance programs:

- Background Check Consent Form
- Military Provider Staff/Household Member List
- Military Provider User License Agreement (ULA)

Over the next couple of months, we will make every effort to ensure that you have the necessary information regarding all aspects of this new requirement, and CCAoA will continually update the website and offer webinars regarding this new requirement. In addition, CCAoA will be corresponding with you via email to provide further information, as it becomes available. You may find future updates at the following website: <http://www.usa.childcareaware.org/military-providers/program-updates>

Should you have any questions, please visit: <http://www.usa.childcareaware.org/military-providers/program-updates> or contact us at 1-800-424-2246, Option 7 or email us at bgc@usa.childcareaware.org.

Thank you for your support and participation in the Navy and Air Force Fee Assistance Programs.

Sincerely,

Child Care Aware® of America



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