

**NDS Application Access Request Form**  
**Please complete this form to request access to NDS Applications**  
**Please type or print clearly. All fields are required.**

Date: \_\_\_\_\_

NACCRRAware/NDS Agency ID: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

City: \_\_\_\_\_ Agency State: \_\_\_\_\_

Agency Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone number: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Our Agency would like to request access to the following Applications in NACCRRRA's Suite of Data Services (please indicate the NACCRRAware User Id that will be the Administrator for each application):

\_\_\_\_\_ Child Care Online                      User ID: \_\_\_\_\_

\_\_\_\_\_ Online Referral Module                      User ID: \_\_\_\_\_

\_\_\_\_\_ Online Provider Services                      User ID: \_\_\_\_\_

\_\_\_\_\_ Training Tracking                      User ID: \_\_\_\_\_

\_\_\_\_\_ Technical Assistance Management                      User ID: \_\_\_\_\_

\_\_\_\_\_ Quality Indicators Module                      User ID: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

There is no additional charge for accessing multiple NDS Applications. However, we do require a signed License Addendum from an agency before we can grant access to additional applications. This form can be found by contacting the NACCRRRA Data Services Help Desk or by download at [http://www.naccrra.org/sites/default/files/default\\_site\\_pages/2012/nw-license\\_agreement\\_addendum\\_complete.pdf](http://www.naccrra.org/sites/default/files/default_site_pages/2012/nw-license_agreement_addendum_complete.pdf)

**If you have any questions or concerns, please email [NDShelpdesk@naccrra.org](mailto:NDShelpdesk@naccrra.org) or call the Help Desk toll free at 1-866 789-7590, Select Option#1.**

**Fax completed form to (571) 255-4919**