



Military Provider Background Check Requirement Frequently Asked Questions (FAQ's)

1. What is the background check requirement for U.S. Navy and U.S. Air Force Fee Assistance programs?

All community-based child care providers serving U.S. Navy and U.S. Air Force children will be required to have favorably adjudicated Advanced FBI Fingerprint and State Child Abuse and Neglect Registry Background Checks. This includes all employees working in the center or facility when children are present and all adults (Provider and anyone 18 years of age and older) residing for 30 days or more in the family child care home, or working in the family child care home.

2. How often will I need to submit verification that these checks have been done?

Both the FBI and Child Abuse and Neglect Checks are valid for five years from the date they are issued.

3. What if my state already requires both of these checks?

At this time, providers located in states where the FBI Fingerprint and State Child Abuse and Neglect Registry checks are an existing requirement for state licensing will not need to submit additional documentation at this time.

4. What if my state is not on the phase timeline?

In states where both the FBI and Child Abuse and Neglect Registry check is already a requirement for licensing, no additional documentation is necessary at this time. This means your state will not appear on the phase timeline. *All providers must submit the updated provider agreement form located here: [E-sign Military Provider ULA](#)*



5. What do I need to do right now?

At this time, all providers will need to complete and return the updated ULA via digital signature, email, fax or physical mail. Prior to your state being phased in to the background check requirement, you should expect to receive more information as well as a state specific webinar and email. *You can e-sign the ULA by clicking here: [E-sign Military Provider ULA](#)*

6. I would like to initiate my FBI/ Child Abuse and Neglect Registry Check right now, where can I start?

Please continue to check our Background Check Website for additional resources that will help you meet the guidelines for this new requirement in your state.

7. How will I know that my state is being phased in?

All applicable providers will receive email communication with more information and an invitation to a state-specific webinar.

8. What if my check takes longer than the allotted time period to process by the state or FBI?

We are mindful of the delay that exists in completing background checks, extensions may be requested when the checks are delayed by the FBI or state agency.



9. Where can I find more information regarding this new requirement?

The introductory background check webinar can be found here:

<http://usa.childcareaware.org/military-programs/military-providers/background-check-requirement/>

All program updates will also be posted to the background check resource website. You should also expect to receive email communication for important information. Please contact us at 1-800-424-2246, Option 7, if you would like to update your email in our system.